



INTRODUCTION

Paperless Business Solutions, LLC, was formed in 1997 to provide case management software solutions for probation departments in Indiana. The founder of the company, Mark Rodriguez, is a former Chief Probation Officer and Law Enforcement Officer in Indiana.

Paperless Business Solutions has grown to include one part-time and seven full-time employees which include three bachelor degree level programmers, customer service and training expert, and professional form and report designers. These attributes, combined with personal experience within the criminal justice field, expand to more than 50 years of quality, integrity and reliability, making this endeavor successful throughout the state.

The lack of an efficient and effective computer software system for probation in Indiana was the impetus for the formation of this company. Paperless Business Solutions, LLC, currently provides more than 90 software case management systems in numerous counties within the states of Indiana and Ohio. Our four core products include Probation, Community Corrections, Drug Court, and Drug and Alcohol Program software. Each of these systems tracks individual participation and compliancy requirements pursuant to the orders of the Courts in accordance with Federal, State, and Local laws and ordinances.

The primary focus of the software is to integrate the many different programs and processes into one data collection and dissemination program. The emphasis is tracking people, not cases, while associating personal accountability and success rates. This includes real time reporting to the local courts and subsequently to the state, from a case perspective, which is paramount to the overall data collection process.

The system tracks personal information with digital photo, address, alias, employment, family, automobile and driver's license information. Some of the internal programs and processes integrated into the system consist of case information, chronological personal contact history and case notes, class participation, drug testing history, community service participation, home detention, case planning, drug and alcohol treatment planning and history, workload measurement, and caseload management.

Additionally, various customized forms are provided to automate data entry which gives a rapid and efficient process for communication and eliminates the need to input redundant information. Numerous associated quantitative and qualitative reports are also included in the system.

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The Community Corrections program required considerable cooperation between PBS, the local advisory boards, and the Department of Corrections. The technical standards that the Department of Corrections established in 1997 were used to build this system with no committed funds from the State. Each software system has a financial component that allows for associated fee and restitution collection and distribution in accordance with the State Board of Accounts standards. PBS is at the leading edge in its use of technology. Utilization of digital images, bar coding, touch screen, and threaded integration into GIS and other third party software are just a few examples of how we will lead alternative sentencing systems into the future.

Customized reporting and data extraction for evidence-based practices and drug court data analysis by outside research departments is another example of what we provide outside of the normal scope of data collection. Utilizing open database standards and practices, along with the use of Microsoft products and following industry standard requirements, makes our software a good fit in all network environments from a functionality and security standpoint.

PBS has maintained a strategy of slow growth with emphasis on quality service and customer care. Our maintenance agreements are offered with an opened-ended support and customization feature. This level of availability is at the core of our success and stability with the clients we serve. Essentially, our customers receive the services necessary to meet their goals and needs as directed by the Court. That very quality of care has provided us with happy and loyal customers. PBS is second to none in providing alternative sentencing software solutions.